

OPERATIONS GROUP FILE

UNITED STATES GOVERNMENT

# memorandum

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DATE: June 30, 1980

REPLY TO: Edward F. Height, B&M Officer  
ATTN OF: American Embassy, Islamabad

SUBJECT: Financial Services for FBIS

TO:

FBIS

In order for this office to provide appropriate financial services to FBIS we will need the following:

- (A) Certifying Authority;
- (B) Accounts Pattern Handbook;
- (C) Advice of Allotment;
- (D) Instructions (including sample reports, if possible) for preparation of various financial reports that will be required; and
- (E) Any other information that will be useful in helping us to provide you with financial services.

STAT



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

OPTIONAL FORM NO. 10  
(REV. 7-76)  
GSA FPMR (41 CFR) 101-11.6  
5010-112